

**THE GUARDIAN VAULT Ltd.  
SAFETY DEPOSIT VAULT RULES**

**RULES GOVERNING OPERATION OF THE SAFETY DEPOSIT VAULT PURSUANT TO CLAUSE 5 OF THE SAFETY DEPOSIT BOX AGREEMENT.** (References to boxholder shall include hirers of cabinet storage facilities.)

The following Rules are to be read in conjunction with and in addition to the Applications for Hire.

**1. HOURS OF OPERATION**

The Company shall permit access to the vault between the hours of **9.00 a.m. to 4.55 p.m. Monday to Friday, and 9.00 a.m. to 12.55 p.m. Saturday** on every day on which the Company is ordinarily open for business. The Company reserves the right forthwith to close the vault at any time if in the opinion of any of its officers it is exposed to danger or for any reason whatsoever.

**2. ACCESS**

Access to the vault ante-chamber may be restricted wherever it appears to the Vault Custodian in his discretion that entry of further persons would hinder or endanger the normal flow of transactions and operation of the vault facilities.

**3. VISITORS**

Visitors, either alone or accompanied by boxholders including enquirers for safety deposit boxes will generally not be permitted access to the vault area. No visitor will be permitted to inspect the inner vault unless accompanied by an authorized officer of the Company.

**4. BOXHOLDERS**

Boxholders will be permitted access to the inner vault only after identifying themselves to the Vault Custodian by using the access card issued to them and by signing the appropriate index card or such other record as the Company may require signature to. The index card must be separately signed each and every time the box is operated on.

**5. KEYS**

Keys and access cards are not to be deposited with the Vault Custodian or any officer or department of the Company for safekeeping or any other reason other than in termination of the contract of hire (as provided by the contract).

**6. CHANGE OF ADDRESS**

It shall be the responsibility of the boxholder to notify the Company of any change of address.

**7. REFUNDS**

Refunds of key deposits are only available upon strict compliance with the hire contract.

**APPOINTMENT OF AGENT**

THE Hirer of Box No. \_\_\_\_\_ appoints:

Name: .....

Address: .....

Whose signature appears below, to act as agent for the Hirer to exercise all powers and rights under the Agreement as may be exercised by the Hirer until notice in writing of the revocation shall be given by the Hirer to the Company.

DATED this \_\_\_\_\_ day of \_\_\_\_\_ 2.....

Signature of Agent .....

SIGNED by the Hirer .....

In the presence of .....